

Latino Task Force
701 Alabama St
San Francisco, CA 94110



Latino Task Force

Summer Hub Lead Teacher

\$25 Hourly/Full-Time; 8 weeks; non-benefited position

Attendance Expectations

Summer Training Dates: **June 3rd - June 7th, 2024**

Summer Program Dates: **June 10th - August 2, 2024**

Program expectations:

- Must be able to participate in all activities including water supervision (in pools or water parks) and fitness programming
- No cell phone while responsible for the supervision of students
- Field trip dates require extended hours so schedules will be changed to accommodate a 9:30am-7:00pm schedule

Overview / Description

Under the direction of the LTF Education Manager, the Summer Lead Teacher is responsible for a classroom of 15-20 children. The role of the Lead Teacher is to implement the academic and enrichment instruction, safety, and engagement of the students in the Latino Task Force Summer Hub Program.

Job Duties

- Responsible for classroom lesson planning, curriculum development, delivery of instruction, and classroom management of 15-20 students
- Supervise and assign classroom interns program tasks and develop a student supervision plan
- Facilitate and supervise educational, enrichment, and recreational programming over the 8-week summer program (8 hrs a day/5 days a week)
- Coordinate culturally relevant student activities designed to address program goals
- Develop meaningful relationships with students and their families
- Facilitate and supervise students during field trips and other off-site enrichment activities

- Ensure the safety of all students in the program
- Provide families daily/weekly updates on their children, including behavior, educational progress, engagement, safety, etc.
- Keep accurate and consistent records of required program data
- Track attendance at activities
- Provide restorative practices if needed with program lead
- Develop a point store or student incentive program specific to your classroom
- Represent LTF at assigned community events, meetings, and other relevant opportunities to promote LTF Education Programs
- Participate in training and meetings as required (one meeting per week will be paid overtime for teacher leads)
- Other duties as assigned

Qualifications

- Must be able to join in all activities with students, including but not limited to, participating in water activities and fitness activities, and monitoring snacks and meals
- 2 years of experience working with public school students and families
- Ability to work in a fast-paced environment
- Experience in education, youth development or related field
- Possess strong communication and organizational skills and be able to work in a collaborative team environment
- Must pass criminal background check and TB test clearance
- Must be available to work the entire 8 weeks of the summer program
- Fluent in Spanish
- High School Diploma/GED required
- College enrollment highly desirable

About Us

The SF Latino Task Force collaborates to forge partnerships between the community and the city, driving the implementation of comprehensive recovery programs aimed at fostering economic stability, tackling health disparities, and linking vulnerable communities to essential services, ultimately nurturing healthier and more vibrant families.

For Consideration:

Please submit a cover letter and resume to Efrain@mlvs.org